DO’S AND DON’TS OF ONLINE RUBRICS

Lessons from TRI 2 Online Rubrics: Do’s, Don’ts and Warnings List

- Check if each criterion weight = Point allocated for the highest level (Crucial mistake to avoid)
- Check if Rubric Total Mark = Σ(Points from highest level for each criterion)
- Communicate to markers (Reinforce and don’t assume that they will use online rubrics)
- Provide constructive feedback (to derive full benefits of using online rubrics)

- Don’t assume markers will be consistent (Test drive your rubrics with markers for consistency check)
- Don’t make students guess about your expectations on assignment output (Publish your rubrics much before the assignment deadline)
- Don’t allow different markers to use different methods (Remind that all markers have to use online Rubrics)

- Understand the perils of using point method (remember the default is point method and appropriate only when all criteria weight are equally distributed)
- Make sure the original intended rubric is the same as online version before publishing and attaching your rubric to dropbox (to prevent future heartaches after the event)
- Make sure distribution of marks for each criterion is aligned with overall distribution of marks (e.g., pass level should be in 50% to 59% range)