|  |  |
| --- | --- |
| **Application Number (Defence to provide)** |  |

* Please ensure you have read the Strategic Policy Grants Program 2021 (SPGP 2021) Grant Guidelines prior to applying for a grant.
* Do not modify the format of this application form.
* Please keep the summary information to one page.

**Summary Information**

|  |  |
| --- | --- |
| **Name of Applicant:**  |  |
| **Entity Name:** |  |
| **Proposal Title:**  |  |
| **Short Description of the Proposal(50 words)** |  |
| **Applicant’s Location (***Australian State or overseas***)** |  |
| **Is the application for a Consortium?**  | Yes / No – If yes with whom: |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity** | **FY 2020/21** | **FY 2021/22** | **FY 2022/23** | **FY2023/24** | **Total Activity Amount** |
| Main Activity | $ | $ | $ |  | $ |
| Additional Activity 1  | $ | $ | $ |  | $ |
| **Total** | $ | $ | $ |  | $ |

**Summary of Grant Funding Requested**

*All values in Australian Dollars, unless specified, exclusive of GST. FY = Financial Year.*

*Add Additional Activity lines as required*

**Priority Policy Topics Covered**

*Please refer to the Grant Guidelines for Details of the Priority Policy Topics.*

*Please indicate all the Priority Policy Topics covered in the application.*

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Priority Policy Topics** | **a** | **b** | **c** | **d** | **e** | **f** | **g** | **h** | **i** | **j** | **k** | **l** |
| Main Activity |  |  |  |  |  |  |  |  |  |  |  |  |
| Additional Activity 1  |  |  |  |  |  |  |  |  |  |  |  |  |

*Add Additional Activity lines as required*

* Please ensure you have read the Strategic Policy Grants Program 2021 (SPGP 2021) Grant Guidelines prior to applying for a grant.
* Do not modify the format of this application form.
* All information must be included directly in this application form, and attachments are limited to those indicated in this form.
* Please adhere to the prescribed word limits.
1. **Applicant Details**

|  |  |
| --- | --- |
| Full Legal Name of Organisation/Company |  |
| Type of Entity (e.g. not for profit, educational institution, government, industry-related body, research institution, etc.) |  |
| Australian Business Number (ABN), if applicable  |  |
| Trading Name (if different from legal entity name above) |  |
| Registered for Goods and Services Tax (GST)? |  |
| Registered Office (physical/postal) |  |
| Relevant Business Place (if different) |  |
| Business Phone |  |
| Website |  |
| Twitter Handle or Hashtags |  |
| Primary point of contact Name |  |
| Primary point of contact Position |  |
| Primary point of contact Email |  |
| Primary point of contact Work Number |  |
| Primary point of contact Mobile Number |  |

* 1. Organisation Background

Briefly describe your organisational purpose, mission and structure. (Not more than 100 words)

|  |
| --- |
|  |

* 1. Goods and Services Tax (GST)

Will you be charging GST in relation to a grant made under the SPGP?

[ ]  Yes (GST will be charged)
[ ]  No (No GST will be charged)
[ ]  Not sure (The GST position has not been finalised)

If uncertain, check with your organisation’s finance area as this will impact on final funding and grant agreement.

* 1. Previous Funding

Has your organisation and/or your affiliated program received an Australian Commonwealth Government procurement or grant in the last three years?

Yes [ ]

No [ ]

If yes, please provide the following details, and add rows as needed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Title** | **Providing Organisation** | **Start-End Dates** | **Amount** |
|  |  |  |  |
|  |  |  |  |

(*Add lines if required*)

1. Proposed Main Activity - Overview
	1. Activity Name/Title

|  |
| --- |
|   |

* 1. Activity Summary

(Maximum 100 words)

|  |
| --- |
|  |

* 1. Project Manager or Activity Lead

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **Email** |  |

* 1. Consortium

Is this activity a consortium/joint effort?

Yes [ ]

No [ ]

If yes, please provide information about other participant organisations below. Note: only the lead organisation should apply for the grant activity.

|  |  |  |  |
| --- | --- | --- | --- |
| Full Legal Name of Organisation/Company, and Affiliated Program | Type of Entity | Registered Office Address | Website |
|  |  |  |  |
|  |  |  |  |

* 1. Location(s)

Where will the activity take place?

|  |
| --- |
|  |

* 1. Assessment of Activity

We will assess the proposed activities in your application against the assessment criterion set out below, which is also in the SPGP Grant Opportunity Guidelines. The assessment criterion is structured to provide the Defence with objective guidance on how to assess activity/applicant rankings and/or comparative benefits. A word limit has been provided for responses. A response longer than the designated word limit will not be considered past the point of the word limit.

Key factors for consideration in the assessment process will be whether the research proposals are relevant to the Priority Policy Topics, future-focused and innovative, and can deliver outcomes that have a practical benefit for Defence or will significantly deepen the broader strategic debate on the topic.

**Assessment Criterion**  (maximum 1500 words)

Applicants should concisely describe their proposed project and outline how the project will support Defence achieving the Strategic Policy Grants Program aims to support independent research, events and activities to shape the public Australian strategic policy debate, with a focus on Defence and National Security issues, and enhance Defences’ strategic policy advice. The proposed project must address one or more of the Priority Policy Topics, listed below.

**Priority Policy Topics**
Within the next 5-10 years, implications for Australia and possible Australian responses to:

1. Strategic competition (e.g. US-China), particularly in the Indo-Pacific,
2. Evolving US strategies in the Indo-Pacific,
3. Coercive statecraft / grey-zone activities, particularly in the Indo-Pacific,
4. Challenges to global rules, norms and institutions,
5. Accelerating regional military modernisation (and asymmetric advantages),
6. Emerging and disruptive technologies,
7. Expanding capabilities in information, cyber and space,
8. Prospect of high-intensity military conflict,
9. Geostrategic impacts of the COVID-19 pandemic,
10. Threats to national resilience (e.g. disrupted global supply chains),
11. Threats to human security, and
12. State fragility in the Indo-Pacific.

*Applicant Guidance*

*Applicants should concisely describe how the proposed project is directly relevant to and will advance one or more of the Priority Policy Topics. Applicants should also describe how the proposed project is relevant to Defence interests and challenges to Australia’s future defence and security environment. Applicants should clearly demonstrate how the proposed project would provide new future-focused perspective or innovative approaches and voices to discussions on one or more of the Priority Policy Topics.*

*Applicants should describe how the proposed project will provide new and significant insights that will be of benefit to Defence and Government Applicants should also describe how the project is to be carried to a wide audience and how the project might use innovative delivery of content to communicate key findings to both an expert and non-expert audience.*

*Applicants should succinctly detail their ability to undertake the project independently of other support from the Department of Defence. Where a project requires additional support or input from the Department of Defence the applicant should detail these requirements.*

*Applicants should also consider describing the background, skills, capabilities and accomplishments of the applicant or of the project team that will be involved in the delivery of the project; you may wish to do this as an attachment to the application.*

Answer:

|  |
| --- |
|  |

Word count: *please insert*

Outline the proposed Activity Schedule for the main activity

|  |
| --- |
| **Activity Schedule** |
| **Milestones for the main activity** | **Due Date** |
| [insert event] | [insert date] |
| [insert event] | [insert date] |
| [insert event] | [insert date] |

* 1. Principal Participants and Partners

Outline the project’s principal participants and evidence to support Defence’s assessment of the capability of the participants to successfully deliver the outcomes of this activity.

|  |  |
| --- | --- |
| Principal Participants and Organisation | Qualifications and/or Experience |
|  |  |
|  |  |

(*Add lines if required*)

* 1. Proposed Activity Budget

Note: Please ensure you have read the Grant Guidelines and are aware of what the grant money cannot be used for. Travel costs should reflect economy fares for domestic travel and economy, or justified business class, for international travel. Examples of event and production costs are venue hire, catering, installation, or AV. Examples of communication costs are promotion, printed material, and graphic design. Other contribution can include grants, or income like cash, or in-kind, etc.

|  |  |  |  |
| --- | --- | --- | --- |
| **Cost Area** | **Cost** |  **Other Contribution** | **Comments** |
| **Research/Consultation** |  |  |  |
| *Insert* |  |  |  |
| **Travel** |  |  |  |
| Airfares – staff |  |  |  |
| Airfares – other  |  |  |  |
| Travel and meals |  |  |  |
| Accommodation |  |  |  |
| Other transport |  |  |  |
| Other – *insert* |  |  |  |
| **Event or Production** |  |  |  |
| Venue |  |  |  |
| Catering |  |  |  |
| Other – *insert* |  |  |  |
| **Communication**  |  |  |  |
| Printing |  |  |  |
| Advertising |  |  |  |
| Other – *insert* |  |  |  |
| **Other Costs** |  |  |  |
| *Insert* |  |  |  |
| *Insert* |  |  |  |
| **GST (if applicable)** |  |  |  |
|  |  |  |  |
| **Total Cost** | **$** | **$** |  |

*All values in Australian Dollars – unless specified. Amounts should be exclusive of GST (Add lines if required)*

* 1. Multiyear Funding

Are you requesting a multiyear funding for this activity?

Yes [ ]

No [ ]

If yes, enter the total grant funding request for each year below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity** | **FY 2020/21** | **FY 2021/22** | **FY 2022/23** | **FY2023/24** | **Total Activity Amount** |
| Main Activity | $ | $ | $ |  | $ |
| Additional Activity 1  | $ | $ | $ |  | $ |
| **Total** | $ | $ | $ |  | $ |

*All values in Australian Dollars, unless specified, exclusive of GST. FY = Financial Year.*

*Add Additional Activity lines as required*

Note: to include additional proposed activities, add them as Attachments at the end of this application. Attachment A is included for a second proposed activity. For more than one additional activity, simply cut and paste new attachments as necessary. If no attachments are needed, please delete.

1. **Total Grant Funding Request**

Please include the total funding requested for all proposed activities, whether as a single year or multiyear below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity** | **FY 2020/21** | **FY 2021/22** | **FY 2022/23** | **FY2023/24** | **Total Activity Amount** |
| Main Activity | $ | $ | $ |  | $ |
| Additional Activity 1  | $ | $ | $ |  | $ |
| **Total** | $ | $ | $ |  | $ |

*All values in Australian Dollars, unless specified, exclusive of GST. FY = Financial Year.*

*Add Additional Activity lines as required*

1. **Certification**

\*Indicates a required field.

* 1. **Privacy and Freedom of Information**

The Department of Defence (DoD) must comply with the *Australian Privacy Principles* contained in the *Privacy Act 1988* (Cth).

The information you provide in your funding submission is used by Defence to assess your application. This information, including personal information, may be disclosed to the Selection Committee and Secretariat, Commonwealth government, organisations which are responsible for grants administration. Defence may also publish general information on its website, in accordance with transparency requirements as part of the CGRGs.

**I, certify that:**

* I have read the relevant information provided for grant applicants regarding eligibility and funding conditions, and confirm the proposed project(s) meet the eligibility criteria.
* The statements in this application are true to the best of my knowledge.
* I accept that DoD reserves the right to use whatever assessment process and selection criteria they deem necessary to evaluate this and other applications for grant funding.
* I acknowledge that this application will be assessed on its merits, and compared to other projects, and that it may not be funded, or it may not be funded at the amount requested.
* Note that there will be a requirement in any grant agreement for:
	+ A Working With Vulnerable people (WWVP) clause, and
	+ A clause requiring grant recipients to provide an annual statement on compliance with the WWVP and the Commonwealth Child Safe Framework Clauses.

**Certification:\*** [ ] Yes, I have read and agree to the above conditions.

|  |
| --- |
|  |

**Date of Certification:\***

|  |
| --- |
|  |

**Certifier’s Name:\***

|  |
| --- |
|  |

**Certifier’s Position:\***

**Attachment A: Proposed Additional Activity**

1. Proposed Additional Activity – Overview

In your application, you may identify additional activities that enhance the outcomes of the main activity. Possible activities include:

• Professional development activities (webinars, pre-recorded videos, workshops, etc.) that will strengthen the capability of Defence’s strategic policy workforce to deliver high-quality advice;

• Public engagement to further the dissemination of the research (public podcasts, events, etc.); or

• International engagement opportunities, which may not be possible due to pandemic restrictions.

* 1. Additional Activity Name/Title

|  |
| --- |
|   |

* 1. Additional Activity Summary

(Maximum 100 words)

|  |
| --- |
|  |

* 1. Project Manager or Activity Lead for the Additional Activity

|  |  |
| --- | --- |
| **Name** |  |
| **Position** |  |
| **Email** |  |

* 1. Consortium

Is this activity a consortium/joint effort? Yes [ ]  No [ ]

If yes, please provide information below.

|  |  |  |  |
| --- | --- | --- | --- |
| Full Legal Name of Organisation/Company, and Affiliated Program | Type of Entity | Registered Office Address | Website |
|  |  |  |  |
|  |  |  |  |

* 1. Location(s)

Where will the activity take place?

|  |
| --- |
|  |

* 1. Assessment of the Additional Activity

We will assess the proposed activities in your application against the assessment criterion set out below, which is also in the SPGP Grant Opportunity Guidelines. The assessment criterion is structured to provide the Defence with objective guidance on how to assess activity/applicant rankings and/or comparative benefits. A word limit has been provided for responses. A response longer than the designated word limit will not be considered past the point of the word limit.

Key factors for consideration in the assessment process will be whether the research proposals are relevant to the Priority Policy Topics, future-focused and innovative, and can deliver outcomes that have a practical benefit for Defence or will significantly deepen the broader strategic debate on the topic.

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3. Coercive statecraft / grey-zone activities, particularly in the Indo-Pacific,
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6. Emerging and disruptive technologies,
7. Expanding capabilities in information, cyber and space,
8. Prospect of high-intensity military conflict,
9. Geostrategic impacts of the COVID-19 pandemic,
10. Threats to national resilience (e.g. disrupted global supply chains),
11. Threats to human security, and
12. State fragility in the Indo-Pacific.

*Applicant Guidance*

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*Applicants should also consider describing the background, skills, capabilities and accomplishments of the applicant or of the project team that will be involved in the delivery of the project; you may wish to do this as an attachment to the application.*

Answer:

|  |
| --- |
|  |

Word count: *please insert*

Outline the proposed Activity Schedule for the main activity

|  |
| --- |
| **Activity Schedule** |
| **Milestones for the main activity** | **Due Date** |
| [insert event] | [insert date] |
| [insert event] | [insert date] |
| [insert event] | [insert date] |

* 1. Principal Participants and Partners

Outline the project’s principal participants and evidence to support Defence’s assessment of the capability of the participants to successfully deliver the outcomes of this activity.

|  |  |
| --- | --- |
| Principal Participants and Organisation | Qualifications and/or Experience |
|  |  |
|  |  |

(*Add lines if required*)

* 1. Proposed additional Activity Budget

Note: Please ensure you have read the Grant Guidelines and are aware of what the grant money cannot be used for. Travel costs should reflect economy fares for domestic travel and economy, or justified business class, for international travel. Examples of event and production costs are venue hire, catering, installation, or AV. Examples of communication costs are promotion, printed material, and graphic design. Other contribution can include grants, or income like cash, or in-kind, etc.

|  |  |  |  |
| --- | --- | --- | --- |
| **Cost Area** | **Cost** |  **Other Contribution** | **Comments** |
| **Research/Consultation** |  |  |  |
| *Insert* |  |  |  |
| **Travel** |  |  |  |
| Airfares – staff |  |  |  |
| Airfares – other  |  |  |  |
| Travel and meals |  |  |  |
| Accommodation |  |  |  |
| Other transport |  |  |  |
| Other – *insert* |  |  |  |
| **Event or Production** |  |  |  |
| Venue |  |  |  |
| Catering |  |  |  |
| Other – *insert* |  |  |  |
| **Communication**  |  |  |  |
| Printing |  |  |  |
| Advertising |  |  |  |
| Other – *insert* |  |  |  |
| **Other Costs** |  |  |  |
| *Insert* |  |  |  |
| *Insert* |  |  |  |
| **GST (if applicable)** |  |  |  |
|  |  |  |  |
| **Total Cost** | **$** | **$** |  |

*All values in Australian Dollars – unless specified. Amounts should be exclusive of GST (Add lines if required)*

* 1. Multiyear Funding for the Additional Activity

Are you requesting a multiyear funding for this activity?

Yes [ ]

No [ ]

If yes, enter the total grant funding request for each year below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity** | **FY 2020/21** | **FY 2021/22** | **FY 2022/23** | **FY2023/24** | **Total Activity Amount** |
| Main Activity | $ | $ | $ |  | $ |
| Additional Activity 1  | $ | $ | $ |  | $ |
| **Total** | $ | $ | $ |  | $ |

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* 1. Total Funding Request for the Additional Activity

Please include the total funding requested for all proposed activities, whether as a single year or multiyear below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity** | **FY 2020/21** | **FY 2021/22** | **FY 2022/23** | **FY2023/24** | **Total Activity Amount** |
| Main Activity | $ | $ | $ |  | $ |
| Additional Activity 1  | $ | $ | $ |  | $ |
| **Total** | $ | $ | $ |  | $ |

*All values in Australian Dollars, unless specified, exclusive of GST. FY = Financial Year.*

*Add Additional Activity lines as required*