**INSTRUCTION PAGE:**

Collaboration with researchers at other institutions is a key feature of a robust and successful research eco-system and Deakin University strongly encourages researchers to develop strong and effective collaborations. When participating on ARC bids led by other institutions, researchers should seek appropriate support to enable them to carry out their role in the proposed research project.

Those participating on Not DU led ARC bids must have the support of their Head of School or Institute Director and must gain certification from the Deputy Vice-Chancellor Research prior to submitting the application. NB: Ample time should be given to gaining DVCR consent for certification.

**Process:**

1. Fill in all sections of this form
2. Each DU CI should discuss the submission with their relevant Head of School or Institute Director to gain their approval
3. Submit the following documents to [research-grants@deakin.edu.au](mailto:research-grants@deakin.edu.au)
   1. The completed form (minus the instruction page)
   2. The Full funding application
   3. The certification form
4. DR-Grants will check whether all documents have been received and forward the request to the DVCR or delegate for consideration
   1. If approved, DR-Grants will provide the signed certification form to the Lead CI with a cc to the Head of School/Institute Director
   2. If not approved, feedback will be provided to the Lead CI with a cc to the Head of School/Institute Director

**Delete this page prior to submitting your Request**

**Privacy Notice:**

*Deakin University complies with the Information Privacy Act 2000 (Vic) in the collection, use, disclosure and ongoing management of your personal information. The information collected in this form is used primarily to assess whether the DVCR consents to your participation on a Not DU Led ARC Discovery Project application. It will be distributed to the Deputy Vice-Chancellor Research (or delegate) for consideration. The information collected may be de-identified and used for statistical purposes.*

1 Project Title, ARC Reference Number and Lead Institution

|  |
| --- |
|  |

2 Provide the Total Amount of Funding Being Requested from the ARC

|  |
| --- |
| $ |

3 List all DU Chief Investigators, their proposed time commitment and the cost of their in-kind contribution

|  |  |  |  |
| --- | --- | --- | --- |
| **DU Investigator Title and Name** | **Brief description of CI Role** | **FTE** | **In-Kind contribution $** |
|  |  |  |  |

*Add rows as necessary*

4 List any DU Cash Contribution that the School/Faculty/SRC/Institute is providing to support the bid

|  |
| --- |
| Nil or $xx,xxx |

5 List the Anticipated Distribution of income to DU if the bid is successful and full funding is received.

(NB: The anticipated distribution should warrant participation at the level outlined at 3 and should reflect the DU CI role and the level of their involvement in the project)

|  |
| --- |
| $xxx,xxx |

6 Indicate the benefit of this collaboration (for the individual researcher/s and for DU)

|  |  |  |
| --- | --- | --- |
| **Benefit for Researcher and/or Deakin University** | **Indicate if YES** | **If Yes, describe how this will benefit** |
| Establishes or consolidates a strategic academic partnership that will lead to tangible research outputs |  |  |
| For ECRs/MCRs: Provides access to nationally/internationally renowned experts in my discipline and recognises my reputation as an expert in my field |  |  |
| Provides access to expertise in translational research or a specific skills set that compliments my expertise and will expand the reach of my research |  |  |
| Is a cutting edge, innovative proposal that will lead to significant new discoveries |  |  |
| Provides access to technology or technical expertise that is currently lacking at DU |  |  |
| Proposal is aligned with School, Faculty, Institute and/or University strategic directions |  |  |
| Other (please specify): |  |  |

*Indicate all that apply and add rows as necessary*

6 Provide further information (Optional)

|  |
| --- |
|  |

By submitting this form, I confirm that the Chief Investigators listed above have discussed the application with the relevant Head of School and/or Institute Director and the submission is supported.