**INSTRUCTION PAGE:**

**Please delete this page before converting your application into pdf**

**General Instructions:**

All applicants should:

1. Read the *2020 Alfred Deakin Postdoctoral Research Fellowship Scheme Guidelines, Instructions and Conditions of Award*
2. Draft the application keeping in mind that it may be read by those outside your area of expertise. Your application must be easily understood by researchers outside your discipline area as the assessment process will involve assessors from a range of research disciplines.
3. Send a blank 2020 Referee Report to two referees and ask them to complete it and return their report (scanned pdf only) to dvcr-adprf@deakin.edu.au on or before **10 November 2019**
	1. It is the responsibility of the applicant to ensure that their referees submit statements by the due date
4. If applicable, complete the Career Break Calculator and provide evidence of any career breaks (in English)
5. If applicable, attach evidence that you submitted your PhD thesis for examination **on or before 1 September 2019**
6. Delete this instruction page
7. Convert the document to a single pdf file
8. Name your document according to the following convention:
	1. [applicant surname][applicant first name] ADPRF 2020

E.g. Citizen Janet ADPRF 2020

1. Submit your Application via Deakin Recruit by 11:59pm (AEST) Sunday 10 November **2019 (AEST).** Late Applications will not be accepted.

**Formatting Requirements:**

1. All text sections should be completed in Calibri, 11 point font
2. Margins and text boxes should not be amended or altered
3. For attachments, font size should be 11 point Calibri, margins should be 2cm on all sides and line spacing set to single.

**Reminder: Delete this page prior to submitting your Expression of Interest**

**Privacy Notice:**

Deakin University complies with the Information Privacy Act 2000 (Vic) in the collection, use, disclosure and ongoing management of your personal information. The information collected in this form is used primarily to assess your suitability for an Alfred Deakin Postdoctoral Research Fellowship, and will be distributed to relevant assessors within the University. Information including the names of successful applicants and the title of the research proposal may be published on Deakin’s website. The information collected may be de-identified and used for statistical purposes.

#### Section A: Candidate & Proposal

## **1 Candidate Title and Name**

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## **2 Preferred Time Fraction**

Please indicate if you are wish to undertake the Fellowship on a Full Time basis or a Part-Time basis:

Full-Time [ ]  OR Part-Time [ ]

Proposed Time Fraction if Part-Time (delete those not applicable): 0.6 FTE / 0.7 FTE / 0.8 FTE / 0.9 FTE

NB: Part-time fellowships are only available to certain candidates (refer to the *2020 Alfred Deakin Postdoctoral Research Fellowship Scheme Guidelines, Instructions and Conditions of Award*). If you hope to undertake the Fellowship on a Part-Time basis, indicate whether you wish to fast-track your career by using any residual salary funds to pay for personnel support (eg. a casual Research Assistant) OR whether you intend extending the duration of the Fellowship

|  |  |
| --- | --- |
| **Part-Time Options** | **Select ONE option only** |
| I aim to undertake the Fellowship at the time fraction selected above over 2 years. I aim to use any residual salary savings to employ research support personnel |  |
| I aim to undertake the Fellowship at the time fraction selected above and extend the duration of the Fellowship. |  |

#### **3 Project Title**

**(**Max 20 words**)**

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#### **4. Project Summary**

Providean executive summary of your research proposal. **(**Max 100 words**)**

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## **5 Candidate Experience & Contribution**

Read the assessment criteria and briefly outline

1. The most significant contributions you have made to your field of research
2. The expertise you would bring and why you would be the ideal candidate for this Fellowship
3. Your supervisory experience
4. Your career aspirations and plans (Max 1 A4 Page)

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#### **6. Research Outputs**

Summarise your research Outputs by completing the table (do NOT delete rows).

|  |  |  |  |
| --- | --- | --- | --- |
| Research Output | # and/or % | Research Support | # or A$ |
| Scholarly books |  | Number of Successful External Competitive Grants or Contracts as Participant |  |
| Scholarly book chapters |  | Number of Successful External Competitive Grants or Contracts as Lead CI  |  |
| Edited books |  | Total amount awarded for External Competitive Grants as Lead CI ($AUD) |  |
| Refereed journal articles in Q1 journals |  | Number of Successful External Competitive Fellowships |  |
| Total Refereed journal articles |  | Total amount awarded for External Competitive Fellowships ($AUD) |  |
| Journal Articles as First Author or Senior Author (including %) |  | Number of other Grants or Contracts as Lead CI (include amount $AUD) |  |
| Conference Presentations (International or National) |  | Number of Prizes and Awards (International or National) |  |
| Invited Conference Presentations (International or National) |  | Number of other Prizes and Awards |  |
| Google Scholar Citations (ALL) |  | Google Scholar H-index |  |

#### **7. Research Opportunity and Performance Evidence (ROPE) Statement**

Provide details of any interruptions since the award of your PhD that may have impacted on your track record. For example, periods of unemployment, relocation or non-research employment or teaching or clinical responsibilities. **(**Max half an A4 page**)**

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#### **8. Top Three Publications**

List your top three publications, and describe their impact on knowledge in the field and/or nature of the innovation, your role, % contribution, number of citations and impact factor of the journal. (200 words for each)

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#### **9. Full Research Proposal**

Describe your research proposal using the headings below (Applicants should work closely with their proposed supervisor to prepare this section) **(**Max five A4 pages including references**)**

***Project Title:***

***Project Aims:***

***Background:***

***Significance & Innovation:***

***Proposed Research Plan, Methodology & Timeline***

***Anticipated Outcomes & Benefits***

***Alignment & Research Environment***

***References (NB: can be 10 point font)***

#### **10. Budget**

Outline your proposed budget and provide justification for each line item. Total must not exceed $15,000 AUD per annum. The research support grant can only be used for direct research costs and cannot be used to supplement the Fellow’s salary, for relocation costs or other cost of living expenses including costs associated with dependents.

Year 1

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| --- | --- | --- |
| **Item Required** | **Cost ($AUD)** | **Justification** |
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| TOTAL YEAR 1 |  |  |

 **(Add or delete rows as required)**

Year 2

|  |  |  |
| --- | --- | --- |
| **Item Required** | **Cost ($AUD)** | **Justification** |
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| TOTAL YEAR 2 |  |  |

**(Add or delete rows as required)**

#### **11. Publication List**

Insert a list of all refereed publications using the headings below. Provide a brief introductory statement to describe the source(s) of the measures used and the overall quality of your publications. Use impact factors, journal rankings, citations or other measures to demonstrate the significance of each publication. Publications must be in print. Any ‘in press’ articles must include the exact acceptance date in the format date/month/year or the doi number. Include your H index and Field Weighted Citation Index and Altmetrics for each publication where available. **(**Max 4 pages**)**

1. ***Scholarly Books***
2. ***Scholarly Book Chapters***
3. ***Edited Books***
4. ***Refereed Journal Articles***
5. ***Refereed Conference Papers (only when the paper was published in full in the proceedings)***
6. ***Other (e.g major exhibitions, compositions or performances)***

#### **12. Curriculum Vitae**

Check the assessment criteria and address any criteria not covered in other sections. Include details of your qualifications, employment history (noting any academic, research, professional and/or industrial experience), academic distinctions (such as scholarships, prizes, awards or medals) and any other research outputs such as patents and non-traditional research outputs not listed elsewhere. **(**Max 5 pages

#### Section B: Eligibility & Certifications

### Career Break Calculator NB: This information will be used for eligibility purposes ONLY.

**If** you were awarded your PhD prior to 1 January 2016 and you wish to claim career interruptions, complete the table below. Provide details of the type and duration of the interruptions that occurred between your PhD conferral date and the Application close date ie those interruptions that should be considered to determine your eligibility for this scheme. Applicants must refer to the *2020 Guidelines, Instructions and Conditions of Award* for information on how to complete this table.

 (Add rows as required)

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| --- | --- | --- | --- | --- | --- |
| Date | Time fraction | Reason | No. of months | No. of years | \*Effective FTE (in years) |
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| Total effective FTE in years, since PhD conferred |  |  |  |  |

### \* FTE = Full Time Equivalent (in years) is calculated as follows: time fraction x no. of years. Refer to the *2020 Guidelines, Instructions and Conditions of Award* for information and examples on how to complete this table

### ATTACHMENTS:

1. Have you listed career interruptions (for eligibility purposes)?

## Yes [ ]  No [ ]

If yes, provide documentary evidence of the interruptions as an attachment to this application form. Evidence must be in English or a certified translation of the original documentation must be provided.

1. Are you awaiting conferral of your PhD?

## Yes [ ]  No [ ]

If yes, provide documentary evidence that your PhD was submitted on or before 1 September 2019 as an attachment to this application form. Evidence must be on Institutional letterhead and in English or a certified translation of the original documentation must be provided.